|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Forklift #: | |  |  | Inspector: | |  |
| Job #: |  | |  | Date: |  | |

Instruction:

Each forklift will be operationally tested and visually inspected every day. The designated inspector will mark the appropriate box when an item passes inspection. If there are any problems, note a brief description. Immediately notify the Foreman of any forklift deficiencies. The Foremen will forward this inspection form to the Safety Dept. at the end of each week.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Operating controls (operational) | Pass | Fail | N/A | Maintenance Needed |
| Emergency Stop & Brakes |  |  |  |  |
| Operation Levers & Controls |  |  |  |  |
| Foot Controls (if applicable) |  |  |  |  |
| Safety Signs & Load Charts |  |  |  |  |
| boom & forks | Pass | Fail | N/A | Maintenance Needed |
| Hydraulic leaks |  |  |  |  |
| Extension cylindres & chains |  |  |  |  |
| Pivot pins |  |  |  |  |
| Electrical lines |  |  |  |  |
| Vert. mast sliding & rolling parts |  |  |  |  |
| Base (visual) | Pass | Fail | N/A | Maintenance Needed |
| Broken, cracked or loose parts |  |  |  |  |
| Lights, mirrors & windows clean |  |  |  |  |
| Seat belt & it’s mounts |  |  |  |  |
| Tires & outriggers |  |  |  |  |
| Back up alarm, horn & manual |  |  |  |  |
| Engine COMPARTMENT (Visual) | Pass | Fail | N/A | Maintenance Needed |
| Oil Level |  |  |  |  |
| Fuel Level |  |  |  |  |
| Belt, Hose & Motor Condition |  |  |  |  |
| Battery & Electrical |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Comments | | | |
|  | | | |
| Dept. Foreman Signature: |  | Date: |  |